

# Please Register Online for the Employee Portal.

*It's as easy as 1, 2, 3.*

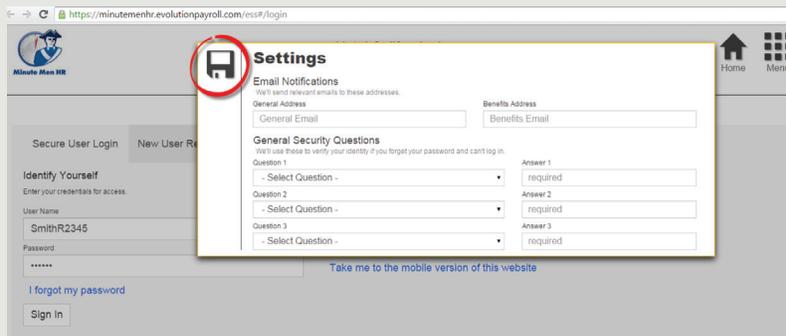
1. Go to MinuteMenHR.com, click on Product Login and Employee Portal.  
*(bookmark this site for future reference)*

2. Log in with User Name and your temporary password, which is the last six digits of your social security number (no dash).

*User name (in mixed case) is your last name followed by first initial and last four digits of your social security number. For example, Ron Smith = SmithR2345 when "2345" are the last four digits of Ron's social security number. Note the first letters of the last name and first name are capitalized.*

3. Set up your security questions and click the save icon.

*We recommend changing your password right away by clicking "Settings" in the top menu.*



The screenshot shows the Minute Men HR website interface. On the left, there is a 'Secure User Login' section with fields for 'User Name' (SmithR2345) and 'Password'. A 'Sign In' button is at the bottom. On the right, a 'Settings' modal window is open. It has a 'Save' icon circled in red in the top right corner. The modal contains two sections: 'Email Notifications' with fields for 'General Address' and 'Benefits Address', and 'General Security Questions' with three questions, each having a dropdown menu and an answer field. The URL in the browser is https://minutemenhr.evolutionpayroll.com/esshr/login.

Your paystubs are now available online.

